**SCOPE:** The SCDU follows a defined set of protocols for Staff working within the Unit. Because the SCDU must be prepared for a wide range of infectious agents, plans exist to respond as appropriate, based on the agent and clinical presentation of the patient. Consideration must be given to appropriate safe transition into and out of the Unit, as well as the safe delivery of care for staff and patients while in the Unit.

**PURPOSE:** To establish a process for movement of patients when the SCDU is activated.

**PROCEDURE:**

1. SCDU Leadership is notified of activation.
2. HG leadership and bed management will be notified of unit activation and need to transfer patients out of the SCDU.
3. SCDU staff will be notified per normal activation.
4. For HG:
   a. Staff in HG will be notified of incoming patient
   b. Patient will be informed of the need to relocate to a different room.
   c. When new room is available, staff in HG will call report and transfer patient to newly assigned room
   d. When patient vacates the SCDU, staff in HG will call for stat room clean
   e. Staff in HG will collaborate with SCDU staff to ensure SCDU is ready and stocked to receive a patient.
5. For Bed Management:
   a. Bed management will identify and make a bed available to open the SCDU
   b. If the bed requires cleaning, a stat terminal clean will be performed
   c. Staff in HG will be notified of bed assignment
Movement and Activation When the Serious Communicable Diseases Unit is Occupied

RELATED DOCUMENT(S)/LINK(S):
- SCDU Activation and Just In Time Training (8799)
- SCDU Activation Call Tree (8798)

DEFINITIONS: (If applicable)

REFERENCES AND SOURCES OF EVIDENCE:

KEY WORDS: Activation, admission, notification

**REVIEW/APPROVAL SUMMARY**: Please select all Approving Bodies: